



# MIDDLE SCHOOL STUDENT MANAGEMENT PLAN

COMMUNITY

CHARACTER

EXCELLENCE

## PCS Educational Goals

### Teaching assists students to:

- Grow towards independence with a love for God.
- Gain experience in decision making and accept responsibility for these decisions.
- Gain positive self-confidence through achieving success in tasks.
- Develop a sense of identity which incorporates a set of personal values.
- Gain acceptance, support and respect of their peers of the same and opposite gender.
- Develop their capacity for reflective and abstract thinking.



## Teaching Strategies

### Assist Learning and Support Positive Student Behaviour through:

- Explicit teaching - scaffolding how to complete a task step-by-step.
- Use of technology.
- Giving regular informative verbal feedback.
- Providing a variety of learning experiences.
- Set times in each lesson for; independence learning, peer discussion, group work, and inform students of structure at the beginning of lesson.
- Differentiated instruction and hands on learning approaches.
- Building positive relationships with students.



## Two Warnings System

- When a student displays inappropriate behaviour they need to be reminded of the expectations and informed that this is their **FIRST WARNING** and their name is written on the board.
- If a child behaves inappropriately again they need to be moved to another seating option and told this is their **SECOND WARNING** and an asterisk placed next to their name on the board.
- If the child again displays inappropriate behaviour that is disruptive to the class they are sent to the Team Leader with appropriate work to be completed (Note: Team Leader could be teaching - review timetable).



## Student Expectations

### Clearly stated during each class:

- When the teacher is talking, all student are required to listen.
- If you have a question, put up your hand.
- Respectfully listen to the questions / ideas of others.
- Ensure your comments and questions are appropriate.
- Remind students of the PCS expectations:

**Respect, Responsibility,  
Maximising Learning, Service**



## Disruptive Students Sent to Team Leader

### Actions to be taken by Team Leader:

- Student will complete a 'Restorative Justice' form & complete their assignment classwork until the Team Leader is able to talk to the student.
- Discuss the situation with student and devise a way forward. Student will also write an apology letter/s.
- Student will return to class for their next subject if they will make a change to their behaviour.
- If, according to the Team Leader, the form and apology letter/s are not completed to a satisfactory standard, the student will attend detention to complete them.
- Incomplete forms and post lunch incidences will require the student to complete the forms at home for review by the Team Leader the next school day before student can return to class. Non compliance will require further consequences (see behaviour card system).
- The incident and outcomes will be discussed with teacher/s involved.
- Student will be regularly checked in with by the Team Leader over the following week to ensure positive progress.
- All forms and letters will be scanned and filed.
- Team Leader will communicate with parents



## Behaviour Card System

### A student will be placed on a 5-day Behaviour Card if:

- A student is sent to the Team Leader 3 times in a 2 week period.
- As a consequence of higher levels of misbehaviour
- Repeated non-compliance to school expectations

### Repeated Behaviour Cards - Over a Term:

- **FIRST BEHAVIOUR CARD** - Parents phoned.
- **SECOND BEHAVIOUR CARD** - Parents required to come in for a meeting.
- **THIRD BEHAVIOUR CARD** - Parents and Team Leader to meet with the Principal.

Consequences to violence or bullying behaviour will be assessed on a case by case basis and may incur an in-school suspension.



# MIDDLE SCHOOL STUDENT MANAGEMENT PLAN

COMMUNITY

CHARACTER

EXCELLENCE

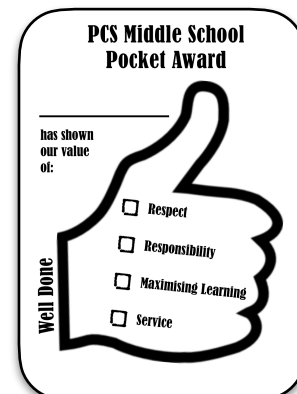
## Awards

The awards system was established to assist students in feeling recognised for their efforts in demonstrating one or more of the four PCS Expectations:

### Respect, Responsibility, Maximising Learning, Service to Others

Students that exhibit one or more of these expectations during class or in the playground are given a PCS Pocket Award by their teachers. The students with the most PCS Pocket Awards by the end of the term will also receive an incentive recognising their efforts. It is desired that all students develop intrinsic motivation towards learning and appropriate actions over time.

In recognition to students displaying one or more of the four expectations, awards are given out during each assembly.



## Homework and Assignment Recovery

Homework and assignment recovery sessions have been established in order to assist students in completing homework and assignments that have not been completed at home as required by their teachers. Homework and assignment recovery centre operates at lunchtime on Monday, Wednesday and Friday. Students are:

- Able to bring their lunch with them.
- Identified by teachers if they need to attend and their name logged on a record for the teacher on duty to review.
- Able to seek the assistance of the teacher on duty to help complete their homework and assignments.
- Required to attend until the task is complete, unless they have a parent note requesting an extension.
- Called over the school PA system if they do not arrive on time.
- If they consistently arrive late or don't arrive, may be required to make up the additional time the next school day where they will also reflect on the importance of responsibility, punctuality and work completion.

## After School Homework Centre

Students who need additional support to complete homework and assignments are encouraged to attend the after-school homework centre where they can be supported by a teacher.

- Homework Centre runs on Wednesday, 3:15 - 4:00pm (School term weeks 2 - 9)
- Students are encouraged to use this time to seek assistance that they may not be able to receive at home.
- Students are to arrive with the homework and assignments that needs to be completed with the intention of working to the best of their ability.
- The time is not used for socialising or relaxation.

## Detention

Detention operates at lunchtime on Monday, Wednesday and Friday. Students will attend detention when:

- They have not completed the 'Restorative Justice' forms and/or apology letters to teachers/students for inappropriate behaviour to a satisfactory standard as guided by the Team Leader.
- A student on a Behaviour Card has not shown signs of improvement during the lessons prior to lunch.
- A capable student makes no attempt to complete the assignment classwork.
- A student consistently arrives late to Homework and Assignment Recovery.

## In School and Out of School Suspensions

Students can incur an in-school suspension for 1 or more days as determined by the Team Leader and Principal for the following:

- Making no significant behavioural changes whilst on a Behaviour Card.
- Violence towards students or teachers.
- Malicious vandalism.
- Other significant inappropriate behaviour as specified in the PCS Handbook.

Out-of-school suspension is used on a needs basis.