



Principal:
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Over the past weeks teachers have been reminding students of our expectations and their responsibility when accessing computers at PCS. We have an **ICT Code of Use** that has been explained to students and all students from Years 3 to 9 must also sign an **ICT Acceptable Use Agreement** form. Copies of both are available at the Front Office.

Lower primary classes access the system using a class login and password. Senior Primary and Middle School students have their own setting on our computer system and log in with their name and own password. The setting students have at school is for school work only.

Students can save their work in their setting at school, but often need to continue it at home. All Middle School students must have a USB they can bring each day on to which they can save their work. Senior primary students are encouraged to have their own USB. USB's are available at school for \$12. We recommend students have a 1G or 2G USB that is exclusively for their school work.

Although student's passwords are confidential our IT staff are able to and do track what students are doing on their setting. It is extremely important that no one has access to a student's setting except for that student. Students will be held responsible for anything that occurs on our system under their user name.

Although most inappropriate sites are blocked some students have found sites they can access that whilst not inherently dangerous, are not school related; 'Facebook' for example. In keeping with the **ICT Code of Use** any student found accessing disapproved sites; downloading non-school related material on to the system or onto their USB whilst at school, will have their computer privileges removed.

It has been encouraging observing students seriously consider the ICT Code of Use and what it means when they sign the ICT Acceptable Use Agreement. Please read through the attached ICT Agreement form, discuss with your child. ICT Agreement forms need to be signed by both student and parent and returned to school. Access to the PCS computers after Week 2 is dependent upon ICT Agreement forms signed by both student and parent and returned to school before Friday February 7.

If you have any questions or concerns please see either:

Graham Baggs – Team Leader Middle School

Penny Dempster – Team Leader Primary